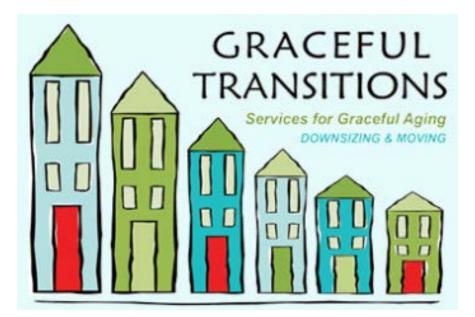


How to Eliminate Clutter and Simplify Your Life

A Presentation By





Program

Our Stuff

- Where does it come from?
- Why does it accumulate?

Taking Control

- Common barriers to downsizing
- Benefits of downsizing/rightsizing

Completing your personal downsizing project

- Getting started
- Managing your work areas
- Managing your time

Plan and Organize

What Stays and What Goes?

• How do you do it?

Passing on Personal Possessions to Family and Friends

Six primary factors to consider in the process

Questions and Answers

Stuff

- It begins accumulating on the first day we move into our first house
- That's 10,957 days

- The term of a typical mortgage is thirty years
- Thirty years is 10,957 days worth of stuff!

Why does it accumulate?

- Our possessions provide a sense of continuity and security
- Hobbies and crafts we tend to keep things that we make ourselves
- Knowing an item's original cost may make disposal difficult

- Some of us have emotional barriers to parting with possessions
- We keep the old one as a "spare" in case the new one breaks

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- We keep the old one as a "spare" in case the new one breaks
- Sometimes "keeping it" is the most attractive alternative

30 Years of Stuff

Where does it come from?

- We shop
- We give and receive gifts

Newer models of existing products
 become available

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Where does it come from?

- We shop
- We give and receive gifts
- We transfer possessions to subsequent generations

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- Mementos of trips, vacations, and outings

Common barriers to eliminating clutter and downsizing

- It's a daunting task, I don't know where to begin
- I don't have enough time

Common barriers to eliminating clutter and downsizing

- It's a daunting task, I don't know where to begin
- I just can't cope with the dust and cobwebs
- We own so much stuff, what will we do with it all?

- I don't have enough time
- How do I decide what to keep?

Benefits of downsizing or de-cluttering

- Fewer possessions will help your house "show" better if selling
- "Less is more" more space, more options
- Those less fortunate will appreciate your unwanted stuff
 - For Sale

- Allows you to control where your possessions go
- There may be safety considerations
- Less to move means lower cost

The difficult part

- Making the decision and the commitment is the most difficult step
- Parting with possessions can cause anxiety and depression

- Age may increase physical difficulty or add emotional strain
- Developing a personal plan



Getting Started

How do you begin?

- Establish a goal Ask: what do I want to accomplish?
- Arrange listed tasks so you can proceed step-by-step
- Develop a floor plan of your new residence, if moving

- Make a list that includes each task required to achieve your goal
- Identify resources you'll need
- Arrange for help to lift or carry heavy items — safety first!

Getting Started

How do you begin?

- Check the policies of charities for pickup of donated items
- Know local policies regarding rubbish collection and recycling
- Begin in the areas of the house that you are currently NOT using?

- Tell family and friends that it's time to come get their stuff!
- Proceed step-by-step one room at a time, one box at a time
- Work with the end in mind focus on your goal



Manage your work area - assign a holding zone for each category

• Keep

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• Transfer to loved ones

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• Try to sell

Manage your work area - assign a holding zone for each category

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• Donate

Manage your work area - assign a holding zone for each category

• Keep

• Transfer to loved ones

• Try to sell

• Donate

• Recycle or Rubbish

Manage your time

- Set a goal each day that will advance your project
- Prepare for rubbish and recycling (bin and trash bags)
- Keep work sessions to 1 or 2 hours (be easy on yourself)

- Be realistic in your expectations
- Avoid repeatedly moving the same item

How do you do it?

- Start with large items
- Sort similar things together and purge extras
- Remove refuse from site as soon as possible

- Complete one section of a room at a time (start with a drawer if you have to!)
- Keep a rubbish bin centrally located
- Walk away when you reach your goal for the day



Ask yourself the following

- Do I love it?
- Do I want it?



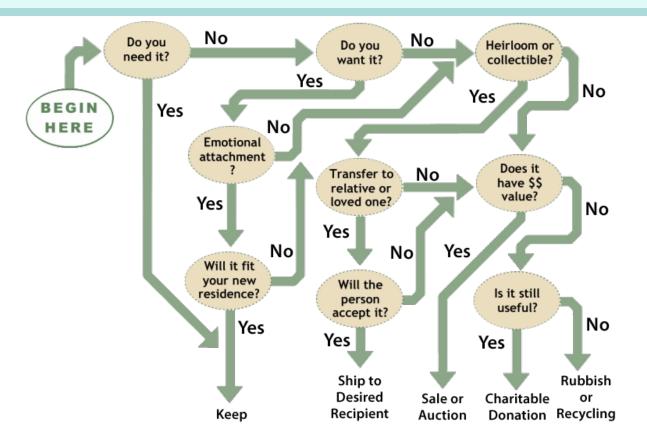
- Do I need it?
- Do I use it? Have I touched it within the last 12 months?

Ask yourself the following

- Do I love it?
- Do I want it?
- Could it have meaning to someone I know?



- Do I need it?
- Do I use it? Have I touched it within the last 12 months?
- But... take the time to enjoy your memories and reminisce



Clothing and shoes

- Ask: Does it suit the way I live today?
- Ask: Does it still have the price tag?
- Think practically



- Ask: Have I worn it within the last two years?
- Ask: Is this item about my past or my future?
- Try to make the most of your storage space

The Kitchen

- What you keep needs to fit the way you really use your kitchen
- Think about accessibility and space utilization

• Do you really need all seven frying pans?

The Kitchen

- What you keep needs to fit the way you really use your kitchen
- Think about accessibility and space utilization
- Three sets of china?



- Do you really need all seven frying pans?
- Ask: How often do I really use it?
- Think practically about each item and consider clean-up time

Photo albums, books and papers — suggestions

- Sort loose photos and make a surprise gift to those in the pictures
- Sell or transfer first editions, signed or rare books

• Transfer loose photos and albums to DVD or utilize an online service

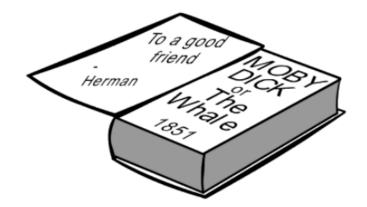


Photo albums, books and papers — suggestions

- Sort loose photos and make a surprise gift to those in the pictures
- Sell or transfer first editions, signed or rare books
- Cancelled checks 3 years if tax return related, otherwise 1 year

- Transfer loose photos and albums to DVD or utilize an online service
- Rent a safe deposit box for storing important documents



Where it All Goes

Suggestions for possessions you no longer want or need

• Transfer cherished items to a relative, friend or loved one

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Suggestions for possessions you no longer want or need

- Transfer cherished items to a relative, friend or loved one
- Dispense unwanted household items and clothing to a local charity
- Unwanted possessions of value can be sold

- Unusual collection? Find it a home at a local club or museum
- Have a gift party where your guests must take something when they leave
- Today, more items than ever can be recycled

Passing on Your Personal Possessions

Six primary factors to consider in the process

- Determine what you want to accomplish in the transfer
- Understand the sensitivity of the issue
- Consider distribution options and consequences

- Belongings have different meanings for different individuals
- Decide what is "fair" within the context of your family
- Agree and be prepared to manage conflicts if they arise

Passing on Your Personal Possessions

Challenges that you may face

- Difficult to divide items in a way that seems fair to all
- Discussing your possessions may be uncomfortable to both parties



- Individual perceptions of what constitutes fair vary
- Highly recommended: Who Gets Grandma's Yellow Pie Plate?™

Who Gets Grandma's Yellow Pie Plate A Guide to Passing on Personal Possessions

> Available From University of Minnesota Extension Service

http://www.yellowpieplate.umn.edu/

Google: "yellow pie plate"

Who Gets Grandma's Yellow Pie Plate is a trade mark of the University of Minnesota Extension Service



Thank You

Services for Graceful Aging

- Downsizing and Moving
- Floor Plans and Organizing
- Consignments
- Daily Money Management





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